

6. ACCOMMODATION (see page 10 for details)

- Accommodation cannot be booked unless credit card details are received with the registration form.
- Your credit card details will be passed on to the hotel to secure your booking. The hotel may immediately deduct payment from your credit card although full payment is usually reserved for check-out.
- If charges are the responsibility of a third party, please provide a letter from the third party stating what charges are to be covered, e.g. accommodation only, mini bar, all charges, etc.
- Hotels may levy a surcharge on credit card payments.
- A tax invoice for accommodation will be issued by the hotel on check-out.
- New accommodation bookings will not be accepted by Event Planners after closing dates. From this time, bookings should be made directly with the hotel or via an accommodation reservation website.

Please book the following accommodation:

Check-in 2010			Check-out		2010
ETA pm	am		ETD	am	pm
Venue	Room type		Rate		
InterContinental Adelaide			Book by Friday 18 June 2010		
City view room	<input type="checkbox"/> king <input type="checkbox"/> twin		AUD210 per room per night		
Riverview room	<input type="checkbox"/> king <input type="checkbox"/> twin		AUD235 per room per night		
Sebel Playford			Book by Friday 16 April 2010		
Playford guestroom	<input type="checkbox"/> single <input type="checkbox"/> double <input type="checkbox"/> twin		AUD189 per room per night		
Deluxe guestroom	<input type="checkbox"/> single <input type="checkbox"/> double <input type="checkbox"/> twin		AUD209 per room per night		
Studio spa suite	<input type="checkbox"/> single <input type="checkbox"/> double		AUD239 per room per night		
Loft suites	<input type="checkbox"/> single <input type="checkbox"/> double		AUD264 per room per night		
Stamford Plaza			Book by Friday 18 June 2010		
Superior room	<input type="checkbox"/> single <input type="checkbox"/> double <input type="checkbox"/> twin		AUD185 per room per night		
Majestic Roof Garden			Book by Friday 18 June 2010		
Executive suite	<input type="checkbox"/> king		AUD195 per room per night (1 person rate)		
Executive suite	<input type="checkbox"/> twin		AUD205 per room per night (2 person rate)		
Hotel Grand Chancellor on Hindley			Book by Friday 18 June 2010		
Standard Deluxe	<input type="checkbox"/> queen <input type="checkbox"/> twin		AUD180 per room per night		
Mercure Grosvenor Hotel			Book by Friday 18 June 2010		
Economy room	<input type="checkbox"/> queen <input type="checkbox"/> twin		AUD120 per room per night		
Standard room	<input type="checkbox"/> queen <input type="checkbox"/> twin		AUD165 per room per night		
Deluxe room	<input type="checkbox"/> queen		AUD195 per room per night		
Oaks Embassy			Book by Friday 18 June 2010		
One bedroom apartment	<input type="checkbox"/> queen		AUD160 per apartment per night		
Two bedroom apartment	<input type="checkbox"/> 2 x queen		AUD215 per apartment per night		
Royal Adelaide Hospital			Book by Friday 18 June 2010		
Single guest room	<input type="checkbox"/> single		AUD22.50 per room per night (1 person rate)		

I will be accompanied by/have arranged to share with:

I would prefer a non-smoking room

yes no

7. PAYMENT METHOD

- Payment must accompany your registration form.
- Conference registration cannot be confirmed until payment is received.
- Payment must be received by the due date to receive the nominated discount, otherwise the next level of payment will be charged.
- All prices are quoted in Australian dollars and include GST.

Please select form(s) of payment

NOTE: Accommodation must be secured by credit card

Cheque/international bank drafts. Payable to Event Planners Australia. Payment must be made in Australian dollars payable on an Australian bank and free of all charges.

Electronic funds transfer (EFT). Please refer page 9 for account details

Credit card – charges as per this form are to be debited to:

Mastercard Visa American Express Diners Club

Cardholder's name

Credit card number

Expiry date

Cardholder's signature

Please note that debits to your credit card, excluding accommodation, will appear as Event Planners Australia on your credit card statement.

Conditions of registration

- By registering for ICC39 delegates agree to abide by the conditions set out in this brochure.
- Please complete all sections of this form to ensure you are correctly registered.

